

MINUTES OF THE REGULAR MID-BERGEN MEETING

August 7, 2023

Paul Viola, President, called the meeting to order at 4:07 pm on a Zoom conference call.

Roll Call

Present:

Paul Viola, Bogota
Patricia McHale, Bogota
Dr. David George, Leonia
Mary McNicholas, New Milford

Also Present: James Fedorko, Health Officer, Dave Volpe, Daniel Dabrowski, Grant Director, Sarah Bombino, Health Planner, Valeria Melendez, Grant Project Manager

Absent: Janet Grotski, New Milford.

Approval of Minutes from the May 1, 2023, Board Meeting:

Dr. David George called for a motion to accept the minutes. A second motion was made by Paul Viola to accept the minutes of the Regular Meeting of May 1, 2023, as submitted.

Roll Call – All in Favor

Financial Reports:

The Health Officer presented the Financial Report for the first and second quarter of 2023, covering the period from January 1st to July 31st. The report indicated a net income of \$62,840.93. Additionally, approximately \$3.5 million dollars were awarded through grants. (Attachment 1).

Resolutions:

- Daniel Dabrowski Annual Salary (Resolution #R23-01)
- Resolution to appoint Nowell, P.A. Counsellors at Law. (Resolution #R23-02)
- Resolution to appoint Lerch, Vinci, and Bliss, LLP. Certified Public Accountants. (Resolution #R23-03)
- Resolution to provide public health services to the Borough of Rutherford (Resolution #R23-04)

Resolutions #R23-01 through Resolution #R23-04 were approved unanimously on motion by Paul Viola, second Dr. David George (Attachments 2-5).

Health Officer Report:

James Fedorko submitted his Health Report with the agenda prior to the meeting (Attachment 6). He turned over his time to allow Sarah Bombino to present the Strategic Plan for Mid Bergen Regional Health Commission (Attachment 7). The Strategic Plan focuses on several key goals, including maintaining shared service agreements, tripling health education and outreach services, providing food accreditation courses, obtaining a new funding opportunity, addressing hiring gaps, launching brand marketing, and expanding the board.

To address the hiring gaps, James Fedorko and Sarah Bombino proposed the hiring of a new Health Educator and hiring one of the interns on a per diem basis. This suggestion was endorsed by Paul Viola.

Regarding the brand market launch, Sarah Bombino suggested enlisting the services of Knock, a marketing agency that can aid Mid Bergen Regional Health Commission.

Old Business:

The NJ DOH Vaccine Supplemental Funding Grant currently has \$77,000. Through this grant James Fedorko is paying the pediatricians for Garfield and New Milford.

New Business:

A potential candidate has expressed interest in joining the Board beginning on January 1, 2024. This individual is a lifelong resident of River Edge. Additionally, there is a need for a Board Member to represent Englewood Cliffs.

Action Item: Find a Board Member for Englewood Cliffs.

Responsible parties: Sarah Bombino

Timeline: N/A

Dr. David George proposed the idea of obtaining Directors and Officers (D&O) insurance as well as Errors and Omissions (E&O) insurance for the Mid Bergen Regional Health Commission.

Adjournment:

A motion to close the meeting was made at 4:53 pm by Dr. David George and seconded by Paul Viola. All Board members were in favor.

Respectfully Submitted,

Valeria Melendez

Grant Project Manager

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